

**COMMUNITY & CHILDREN'S SERVICES COMMITTEE**

**Friday, 12 January 2018**

Minutes of the meeting of the Community & Children's Services Committee held at Committee Rooms, West Wing, Guildhall on Friday, 12 January 2018 at 11.30 am

**Present**

**Members:**

Rehana Ameer	Angus Knowles-Cutler
Randall Anderson (Deputy Chairman)	The Lord Mountevans
Tom Anderson	Deputy Joyce Nash
Matthew Bell	Barbara Newman
Peter Bennett	Susan Pearson
Ben Murphy	William Pimlott
Adrian Bastow	Deputy Elizabeth Rogula
James de Sausmarez	Ruby Sayed
Mary Durcan	Mark Wheatley
John Fletcher	Deputy Philip Woodhouse
Marianne Fredericks	George Abrahams
Prem Goyal	Mark Bostock
Alderman David Graves	Jason Pritchard
Deputy the Revd Stephen Haines	Deputy Catherine McGuinness
Caroline Haines	
Deputy Henry Jones	

**Officers:**

Paul Murtagh	-	Community & Children's Services Department
Chris Pelham	-	Community & Children's Department
Jacquie Campbell	-	Community & Children's Services Department
Natasha Dogra	-	Town Clerk's Department
Gerald Mehrtens	-	Community & Children's Services Department
Mark Jarvis	-	Chamberlain's Department
Kamal Giwa	-	City Surveyor's Department
Mark Lowman	-	City Surveyor's Department

**1. APOLOGIES**

Apologies had been received from Dhruv Patel, Mr Tomlinson and Laura Jorgensen.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations of interest.

**3. MINUTES**

RESOLVED – That the Committee approved the minutes from the meeting of 9 November 2017.

Matters Arising:

The Director informed Members that the Aldgate Pavilion opening date was now 21<sup>st</sup> February 2018.

4. **PRESENTATION: REGISTRATION SERVICE**

The Committee received a presentation regarding the Registration Service which covered the following areas:

- Registration of key life events – births, deaths and marriages
- Register and conduct marriages and civil partnerships
- Location – Guildhall and Islington Town Hall
- Approve venues for civil marriage and civil partnership
- Issue administrative religious buildings for worship.

Members noted that the key facts from 2017 included:

- 862 death registrations, 151 marriages & civil partnerships
- 91% of deaths registered within 5 days
- Next day appointments available for deaths and statutory notices of marriage & civil partnership
- 85% of customers book appointments online
- Ceremonies marketed through Say I Do website
- Marketing exercise to attract more venues
- High assurance rating from recent audit by General Register Office
- Tell Us Once project – information on deaths to be shared with internal and external departments.

In response to a query Officers informed the Committee that information relating to figures from the East of the City could be provided by the London Borough of Tower Hamlets for Members.

RESOLVED - that Members received the presentation.

5. **CHILDREN'S CENTRE SERVICES - REVIEW 2018**

Members received a report of the Director of Community and Children's Services. Members noted the plans for a review of the City of London Children's Centre Services. The City of London has 1 Children Centre based at Sir John Cass, however, Children Centre services are commissioned and delivered across the whole of the City of London. This will be the first review of these services undertaken since the Children Centre was first designated in 2007.

The review will initially seek to identify and set out the current offer in terms of design, location, cost, impact and quality of early years services for young children and their families across the whole of the City of London.

Children and Families will be consulted on what they want and how these services meet their needs. This information will be central to the proposals that will be brought back to this Committee at the end of the review.

In response to a query it was noted that the review was not being undertaken as part of a savings exercise and whilst recommendations may emerge that

suggest a possible re-design of services, any such recommendations will be made with the purpose of improving the outcomes and the impact of the children centre services offer.

RESOLVED: That Members noted the report.

## 6. **FIRE SAFETY UPDATE**

Members received a report of the Director of Community and Children's Services, updating Members on the progress that has been made in relation to fire safety matters since the last update reports submitted to the various Committees in July, September and November 2017.

Frankham Risk Management Services Limited has been commissioned to carry out new FRAs for each of our residential blocks. These new FRAs will be very detailed and will cover not only those areas previously inspected, but also any further concerns raised since the Grenfell Tower fire.

Previous FRAs carried out on the City Corporation's residential blocks have been Type 1 FRAs as required by legislation. The new FRAs are Type 3 FRAs, which go beyond the requirements of the Regulatory Reform (Fire Safety) Order 2005, covering everything required for a Type 1 FRA but also providing for an assessment of the arrangements for means of escape and fire detection (that is, smoke alarms) within a sample of the flats (typically around 10%). A Type 3 FRA is non-destructive but the fire resistance of doors to rooms and compartmentation within the flat is considered. The survey work on the new FRAs for our social housing estates is now complete and will be reported to Committee in due course.

Members noted that following discussions with representatives of the London Fire Brigade (LFB), an Action Plan has been developed and implemented to ensure the safety of residents in Great Arthur House. The Action Plan includes:

- the installation of a communal fire alarm system as a temporary measure until a permanent hard-wired fire alarm system can be installed.
- the delivery, and installation where required, of individual smoke detectors to all flats in Great Arthur House.
- the introduction of a 'Waking Watch', a team of four security staff patrolling the building at all times, whose role is to alert residents in the event of a fire and to assist in any evacuation process.
- the introduction of an evacuation process for residents in the event of a fire.

In response to a query Members were informed that implementation of these measures will be sufficient to give the City Corporation time to address the compartmentation issues. Once the compartmentation issues have been rectified, it is intended that the 'stay put policy' will be reintroduced.

Officers have recently commenced a review of the estate walkabouts and checks, with a view to improving consistency and monitoring, and to introducing an automated system for recording data and follow-up actions.

Members noted that a number of draft reports were being prepared regarding various housing estates' risk assessments. These were currently being quality assessed along with actions plans being written. Officers hoped to submit these to Committees for considered in March 2018.

In response to a query regarding resources it was noted that City Corporation departments were working in coordination to avoid duplication of work and to ensure a joined up approach was being taken.

RESOLVED - that the Members noted the report.

**7. MEANS TESTED LEASEHOLDER LOANS**

Members received a verbal update regarding the means tested leaseholder loans and noted that work on the review would begin in April 2018. Officers hoped to update Members on the progress made at the May Committee meeting.

RESOLVED – that the update be noted.

**8. SIR JOHN CASS FOUNDATION PRIMARY SCHOOL AND CITY RESIDENTS EDUCATIONAL PROGRESS REPORT**

Members received a report of the Director of Community and Children's Services.

The annual report looks at how well the education service in the City of London is meeting our aspirations for children and young people's educational outcomes.

The data in the report are drawn from a range of sources. Where available, comparisons have been made between performance of City of London resident children in Islington schools, Sir John Cass's School and the inner London and national performance. The analysis covers the last full academic year, 2016/17 and includes some trends from 2011/12, where the data are available. This annual report.

Officers provided Members with an overview of learning and achievement of primary aged pupils in the City of London during the 2016/17 education year. The cohort reported on includes all the children at Sir John Cass Foundation Primary School (with the City resident pupils reported as a distinct group within this); the City residents at Prior Western Primary School and City residents attending other Islington Primary schools.

Members agreed that good progress had been made. It was noted that the figure relating to attendance and absence was not of concern and attendance at the school was exemplary; absence levels were well below London and nationwide figures. Members were informed that the relationship with Prior Western School continued to work well.

RESOLVED – That Members noted the report.

9. **INTEGRATED COMMISSIONING SUB-COMMITTEE UPDATED TERMS OF REFERENCE**

Members considered a report of the Director of Community and Children's Services.

This paper presents updated Terms of Reference for the City of London Corporation Integrated Commissioning Sub-Committee which forms part of the governance arrangements for integrated commissioning.

The City of London Integrated Commissioning Board (ICB) provides the political decision-making for integrated commissioning in the City of London and consists of the Integrated Commissioning Sub-Committee of the Community and Children's Services Committee and a committee of City and Hackney Clinical Commissioning Group (CCG) Governing Body. These two committees meet at the same time to make decisions on the same issues – known as meeting as 'committees in common'.

In the future these meetings will also include representatives from the London Borough of Hackney who will be making their own decisions with the CCG as committees in common.

The Terms of Reference have been updated to reflect that the ICB meeting will now consist of three parties rather than the previous two. Although these three parties will meet at the same time, the City of London Corporation Integrated Commissioning Sub-Committee and the CCG will still make any decisions in relation to commissioning for health and social care in the City of London.

The Terms of Reference also reflect that three Members have to be present for the Integrated Commissioning Sub-Committee to be quorate and that appointed deputies can attend the meetings in order to ensure quoracy.

RESOLVED – That Members agreed the updated Terms of Reference for the Integrated Commissioning Sub-Committee. The Committee agreed that Ms Fredericks be appointed in place of Deputy Nash as a full Member of the Sub Committee, with Ms Sayed continuing to serve as a substitute Member.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A Member raised a question and began by passing on his congratulations to all those involved in the Lantern Festival organised by the Cityplay East. It was a huge success. Going forward Members asked Officers to look to making this a permanent fixture in the calendar in the same way as "Beating of the Bounds".

Officers thanked the Member for his question and his kind words. Officers said they were delighted by the success of the Lantern parade run by Aldgate Community Events (ACE) with our support. We would also be keen to make it an annual event, so will be discussing this with ACE's Management Board later this month.

Officers are very pleased to say that the Community Fair will, indeed, be run this year. The Neighbourhoods Development & Engagement Team, in Housing, will be leading on this and, it has been agreed that the location for this year's Fair will be the new Aldgate Square. We will be working with ACE, St Botolph's Church, Sir John Cass Primary School, the East London Mosque, the Bevis Marks Synagogue and other community groups to make this a truly multi-cultural event, reflecting the diversity of the east of the City.

The provisional date of the Fair is the weekend of 16-17 June, to integrate with the Aldgate Play and St Botolph's Day and create a 2 day celebration of Aldgate's community, past and present. Officers are awaiting confirmation that the Square will be completely finished before finalising the date.

A Member requested an update regarding City of London Primary Academy Islington. The Director informed Members that pupils would be located at the site by September 2019; if this was not possible a temporary site would be made available. Members noted that a planning application would be submitted by 1<sup>st</sup> March 2018 which gave Officers ample time to consider the application. Officers said rigorous fire assessments would be undertaken to ensure the planning application complied with all fire regulations. In regard to the location of the hall, Officers said that following an extensive consultation process the height of the hall had been reduced and the hall would not be moved.

Members raised a query regarding the use of personal data relating to rough sleepers. Officers said a strategy was in place to ensure that personal data was not shared with the Home Office or any other third parties. The City Corporation's policy was to not share any individual data but there could be targeted enforcement action taken when an individual is at risk. Members would receive a full rough sleeping update at their meeting in March 2018.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There was no urgent business.
12. **EXCLUSION OF THE PUBLIC**  
RESOLVED - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.
13. **NON-PUBLIC MINUTES**  
RESOLVED – That Members approved the non-public minutes of the meeting of 17 November 2017.
14. **HOUSING DELIVERY PROGRAMME - PROGRESS REPORT**  
Members received a report of the Director of Community and Children's Services.
15. **WINDSOR HOUSE ESTATE**  
Members considered a report of the Director of Community and Children's Services.

16. **CITY OF LONDON REGISTRATION SERVICE CONTRACT**

Members considered a report of the Director of Community and Children's Services.

17. **ANNUAL WAIVERS REPORT 2016/17**

Members considered a report of the Director of Community and Children's Services.

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no urgent business.

**The meeting ended at 1:00pm.**

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Chairman

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